## EDIT THE DEFAULT PLAYING GROUP

Login and navigate to the 'MY INFORMATION' screen


Screen will change to show the 'My Information' screen

## My Information Screen

## My Playing Partners



## Welcome Dan



Select 'update' from the 'My Playing Partners' menu item
Screen will change to show the Default Playing Group

## Edit Playing Partners

Default Playing Group will be shown as the last saved list of playing partners


Default Playing Group

Find/Add partners by typing their name or membership number in the search boxes, or select from the list of previous playing partners below.

|  | Find/Add partners by typing their name or membership number in the search boxes, or select from the list of previous playing partners below. |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 2 Me | 2 Partner | 2 Partner | 2 Partner |
| Default Playing Group | $\rightarrow$ an Cole | $\times$ Robert Naffin | $\times$ Robert Henley | $\times$ Sav Giglio |

Select partners from the list below

Remove players from your group by clicking on the $[\mathrm{X}]$ ne
Note: A maximum of 40 players can be added to this list.


## Changing the Playing Partners in the Default Playing Group



| Delete a Playing |
| :---: |
| Partner from the |
| Default List by Clicking |
| the ' $X$ ' next to their |
| name. |
| That player will be |
| added to the playing |
| partner list at the |
| bottom |

Default Playing Group


Note: A maximum of 40 players can be added to this list.
$\checkmark$ Sav Giglio $x$
$\square \operatorname{lan}$ Probst $x$$\checkmark$ Robert Henley $x \quad \checkmark$ Robert Naffin $x$
$\checkmark$ Sav Giglio $x$
Ian Probst $x$$\quad \vee$ Robert Henley $x$ $\checkmark$ Robert Nafin $x$

The logged in member will appear as the first player in the group.
The other members can be edited as needed for each booking
NOTE: Edit your Default Playing Group before each booking if the group will differ from that used in the previous booking.
Remove players from your Default Playing Group by clicking on the ' $X$ ' next to their name.
NOTE: When a playing partner is deleted from the 'Default Playing Group' they will be added to the saved playing partner list.

When deleted from the Playing Partner List they are deleted from your saved list

OPTION 1: Select a player from the Saved Playing Partner List
Add partners to the Default Playing Group by selecting a player from the Saved Playing Partner List


OPTION 2: Search \& Find a Playing Partner



Default Playing Group


This will become your new 'Default Playing Group’.
NOTE: Every time a player is added through the 'Find Player' function, that player is automatically added to the Saved Playing Partner List (Maximum 40 Players).

